



SC Homeland Security Advisory Council (HSAC) Charter

June 2024

**South Carolina Law Enforcement Division
Office of Homeland Security
HSAC Charter**

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Affirmation of the Homeland Security Charter

We the undersigned have read this charter and accept the roles and responsibilities described therein.

Chief Mark A. Keel 6/17/2024
Mark A. Keel Date
Chief, SLED (HSA/SAA)

Kim Stenson 7/18/2024
Kim Stenson Date
Director, SC Emergency Management Div.

Dr. Edward Simmer 7/18/2024
Dr. Edward Simmer Date
Director, SC Department of Public Health

Captain Frank DelRosso 9/5/2024
Captain Frank DelRosso Date
USCG Captain of the Port-Sector Charleston

Steven Jensen 9/9/2024
Steven Jensen Date
FBI Special Agent in Charge - SC

MG Van McCarty 8/28/2024
MG Van McCarty Date
Adjutant General

Hugh Weathers 9/12/2024
Hugh Weathers Date
Commissioner, SC Dept. of Agriculture

Chief Jonathan Jones 7/18/2024
Chief Jonathan Jones Date
SC State Fire Marshal

Howard Knapp 7/18/2024
Howard Knapp Date
Executive Director, SC State Election Commission

Robert H. Boyles, Jr. 7/22/2024
Robert H. Boyles, Jr. Date
Director, SC Department of Natural Resources

Tim Wojcik 7/22/2024
Tim Wojcik Date
Emergency Manager, SC Department of Transportation

Robert G. Woods, IV 7/18/2024
Robert G. Woods, IV Date
Director, SC Department of Public Safety

Lewis J. "Jackie" Swindler 7/18/2024
Lewis J. "Jackie" Swindler Date
Director, SC Criminal Justice Academy

Michael Leach 7/22/2024
Michael Leach Date
Director, SC Department of Social Services

Eden Hendrick 9/10/2024
Eden Hendrick Date
Executive Director, SC Department of Juvenile Justice

Connie D. Munn 8/6/2024
Connie D. Munn Date
Director, SC Department on Aging

James Rawl 7/19/2024
James Rawl Date
SC Department of Education

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Myra Reece 7/18/2024
Myra Reece Date
Director, SC Department of Environmental
Services

Sheriff Brian Wallace 6/17/2024
Sheriff Brian Wallace Date
President, SC Sheriffs' Association

Chief Billy Gibson 7/18/2024
Chief Billy Gibson Date
President, SC State Association of Fire Chiefs

Brandon Ellis 7/18/2024
Brandon Ellis Date
President, SC Emergency Mgmt. Assoc.

Thornton Kirby 8/13/2024
Thornton Kirby Date
President, SC Hospital Association

Chief Brian Harris 9/10/2024
Chief Brian Harris Date
Catawba Indian Nation

Steven Batson 7/18/2024
Steven Batson Date
Chairman, State Citizens Corps Council

Nathan Hogue 7/18/2024
Nathan Hogue Date
Chief Information Officer, Office of
Administration

Regional Chairs:

Chief Charles King 9/3/2024
Chief Charles King Date
Co-Chair, Upstate RHSAC

Sheriff Duane Lewis 9/9/2024
Sheriff Duane Lewis Date
Co-Chair, Lowcountry RHSAC

Ryan Truskey 8/28/2024
Ryan Truskey Date
SLEDIO/CISO, Director SC CIC
SCCPAC Lead

Chief Sonny Ledda 8/6/2024
Chief Sonny Ledda Date
President, SC Police Chiefs Association

Chief Randy Arant 7/19/2024
Chief Randy Arant Date
President, SC State Firefighters' Association

Vacant
Vacant Date
President, SC EMS Association

Dr. L Jeffrey Perez 8/6/2024
Dr. L Jeffrey Perez Date
President/Exec. Dir., SC Comm. on Higher Ed.

Gretchen Birt 7/21/2024
Gretchen Birt Date
Statewide Interoperability Coordinator
Statewide Interoperability Executive Committee

Michael Patterson 7/18/2024
Michael Patterson Date
Chairman, Voluntary Organizations
Active in Disasters (VOAD)

Ben Willis 8/7/2024
Ben Willis Date
Chief Information Security Officer,
Office of Administration

Chief Terrence Green 7/18/2024
Chief Terrence Green Date
Co-Chair, Midlands RHSAC

Randall Webster 7/22/2024
Director Randall Webster Date
Co-Chair, Pee Dee RHSAC

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I. Homeland Security Advisory Council (HSAC) Goals, Vision, Mission and Objectives

Goal and Vision:

To provide South Carolina a ***comprehensive, integrated homeland security capability*** that prevents, protects from, responds to and aids in the recovery from terrorist activities or other events (in accord with State law--Attachment A). To accomplish this, the State is developing capabilities to include local, regional, and State response teams and assets that are well organized, fully equipped, superbly trained, and jointly employed to ensure the protection and safety of all residents.

Mission Statement:

The HSAC is established to support and advise the State Homeland Security Advisor (HSA) and State Administrative Agency (SAA) to accomplish the goal and vision above. This shall be accomplished through:

- Collaboration between local, state and federal entities to include government agencies, the private sector and community-based organizations
- Risk assessments to determine threats to SC, vulnerabilities of citizens and critical infrastructure, consequences of an event, resources required to respond and remaining capability gaps
- Detailed capability assessments based on sound metrics
- Development of investment plans that best allocate resources to strengthen capabilities to mitigate risk by saving lives and reducing tragedy
- Obtaining, allocating, tracking and optimizing resources (personnel, equipment, grants, state funds, in-kind support, mutual aid) to strengthen capabilities that reduce risk
- Establishment of appropriate plans, training, and exercise programs to insure operational capabilities
- Information sharing and collaboration
- Documentation and sharing of best practices statewide
- Reporting on capabilities developed to reduce risk and at what cost
- Continued development and update of state strategies in accord with the latest risk and capability assessments
- Any other activities consistent with furthering the homeland security vision

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Objectives:

- Guide risk assessments—considering the threats, vulnerabilities and consequences
- Determine the State’s capabilities to mitigate risk
- Determine the progress being made to reduce capability gaps
- Review and approve investment plans allocating resources to build capabilities that optimally reduce risk
- Guide the development and update of the State’s Homeland Security Strategy to reduce risk to the citizens of the State
- Ensure accurate reporting of progress regarding all aspects of homeland security relevant to SC to the HSA

II. HSAC Membership

In accord with Department of Homeland Security (DHS) Guidance (FY 2023 FEMA Preparedness Grants Manual, pages A-29 to A-30) and in view of the State’s mission, vision, goals and objectives, the membership of the HSAC includes the following representatives or designees who serve at the discretion of the HSA during the term of their office:

1. SLED Chief – Chairman. State Administrative Agency*, Homeland Security Advisor
2. SC Emergency Management Division Director*
3. SC Department of Health and Environmental Control Director*
4. U.S. Coast Guard Captain of the Port-Sector Charleston
5. Federal Bureau of Investigation SAC
6. SC Adjutant General
7. SC Department of Agriculture Commissioner
8. SC State Fire Marshal
9. SC Department of Natural Resources Director
10. SC Department of Transportation Secretary
11. SC Department of Public Safety Director
12. SC Criminal Justice Academy Director
13. SC Department of Juvenile Justice
14. SC Sheriffs’ Association President
15. SC Police Chiefs’ Association President
16. SC Fire Chiefs’ Association President
17. SC Fire Fighters’ Association President
18. SC Emergency Management Association President
19. SC Emergency Medical Services Association President
20. SC Hospital Association President
21. SC Department of Education Superintendent
22. SC Commission on Higher Education Executive Director
23. SC Department of Social Services
24. Lt. Governor’s Council on Aging
25. Statewide Interoperability Executive Committee
26. State Citizen Corps Whole Community Council

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- 27. SC VOAD Representative
- 28. Tribal Organization Leader
- 29. SC State Election Commission
- 30. Office of Technology and Information Services (to include Statewide Interoperability Coordinator & Chief Information Security Officer)
- 31. Regional Representatives (1 designated voting member from each of the 4 state homeland security regions: Low Country, Midlands, Pee Dee and Upstate)
- 32. SC Cybersecurity Planning & Advisory Committee (SCCPAC) Lead

**These positions are required by DHS for the approval of Homeland Security Grants.
NOTE: The SCEMD position, as well as other government and private positions are implicitly recommended in accord with the SC Code of Laws 23-3-15 (Attachment A).*

III. HSAC Operations in Coordination with the HSA, SAA, DHS, Agencies and Jurisdictions

While emphasizing regionalization and adoption of NIMS standards, typing and certification, and to accomplish State (Attachment A) and National Homeland Security priorities¹, it is incumbent upon the State to utilize all available expertise and resources for planning and operations to limit the impact of possible manmade or natural disasters. This expertise and the resources needed to limit risk factors exist primarily at the local level—to include emergency responder agencies, businesses and colleges. It is the intent of the State to clearly identify these, along with community, state and federal resources, and make them available for use by local or state entities as needed to save lives and reduce trauma due to disaster.

The Core Capability Committees will be formed to address these, taking into account National Priorities. The committees are outlined below, with additional members per request & SAA approval. Each committee leader serves on the HSAC. These committees will meet and consolidate data with the assistance of the Strategy Implementation Group for presentation to the HSAC meetings.

¹ Focus of expertise and resources are required on the following national priority areas: Strengthen Planning and Citizen Preparedness Capabilities; Strengthen Medical Surge and Mass Prophylaxis Capabilities; Strengthen CBRNE Detection, Response, and Decontamination Capabilities; Strengthen Interoperable and Operable Communications Capabilities; Implement the National Infrastructure Protection Plan; and Strengthen Information Sharing and Collaboration Capabilities. Other focus areas will be added in accord with the risk and success of the program.

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	Core Capability Committee Membership				
Critical Transportation & Logistics Committee	Operational Communications & Public Information & Warning	Mass Search and Rescue & Fire Management Committee	Health and Medical Committee	Threats, Vulnerability and Resilience Committee	Cybersecurity Planning & Advisory Committee
DOT	SWIC	SC TF1	DHEC	EMD	SLED CIO, CISO, CIC, SWIC, CIKR
SCSPA	ESF-2	Reg. CSAR Coords/Ldrs	HAZMAT Coords/Ldrs	Reg. Coords/Ldrs	City of Aiken, IT
DOE	SLED	USCG	Reg. RMAT	DHEC	Beaufort Co
SCHP	EMD	SCNG	SC Hospital	USC	SC Elec Com, IT
SCNG	DHEC	SLED Air	Coroners Assoc	SC Vulnerability Institute	SC Dep Rev, Sec. Manager
SC Railways President	SCFC	CAP	ESF-6	LLR	Mt. Pleasant Tech Services
State Engineer (DA)	DNR	R-HSAC Chairmen	Volunteer Orgs	Dept. of Insurance	CTO Legislative Services
TSA OIA	DPS		EMD	DNR	US Secret Serv
EMD	SCNG		EMS	Clemson Food/Ag	CIO, SCDep Emp
R-HSAC Chairman	CAP		DSS	Commerce	14th Circ Solicitor Off
	AuxCOM		Council on Aging	DJJ	Greenville-Spart. Airpt
	ARES-RACES		R-HSAC	SCDE	DOA CIO, CISO
	LLR			CHE	Greenville Co Sch
	SCSG			R-HSAC Chairmen	National Guard
	SCETV				
	R-HSAC Chairmen				
Assessment, Operational Coordination and On-scene Security Committee	Planning Committee	Recovery Committee	Forensics & Attribution, Intelligence & Information Sharing	Critical Infrastructure and Key Resources Committee	
SLED	EMD	EMD	SLED	SLED	
EMD	DHEC	DNR	DIS	FBI	
DHEC	DOT	DHEC	DHEC	SCNG	
SCFC	ESF-6	DA	DHS PSA	USSS	
IMT Ldrs	ESF-9	DSS	FBI/JTTF	DHS PSA	
SCNG	ESF-12	Salvation Army	RCSO	Utilities	
WMD Bomb Coords.	ESF-14	VOAD Ldrs	EMD	Public Works	
WMD SWAT Coords.	ESF-13	Dept. of Commerce	SCNG	DTO	
R-HSAC Chairmen	ESF-16	R-HSAC Chairmen	SCANA	EMD	
Police Chief Assoc.	ESF-19		CCSO	DNR	
Sheriffs Assoc. Pres.	R-HSAC Chairmen		USSS	DHEC	
Fire Chiefs Assoc.			Wells Fargo	City of Columbia	
EMS Assoc.			R-HSAC Chairmen	USC	
Fire Fighters Assoc.				Companies	
R-HSAC Chairmen				SCDE	
				CHE	
				R-HSAC Chairmen	

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Committee Responsibilities

Committees have the responsibility to obtain the best risk assessments, estimates of the capabilities required to mitigate the risk for the DHS Core Capabilities and resources available to provide those capabilities. Based on the capability gaps and cost to capability, resources to close capability gaps will be identified and sought by discipline leaders to include mutual aid, state funding, local community support and grants. As the risk and capability needs change, the State Strategy will require periodic update. This will be accomplished by the 11 HSAC committees in concert with the Strategy Implementation Group. Agencies may have broad expertise warranting representation on more than one committee. Committees are encouraged to seek appropriate representation to address their responsibilities. Whenever possible, the committees will leverage the work conducted in parallel processes by existing entities such as the statewide HAZMAT Working Group, the various CI/KR Sector committees, etc. The core capabilities assigned to each committee are listed in Attachment C. The Strategy Implementation Group (SIG), discussed in the next section, will assist the HSAC committees in every aspect of the risk/capability and strategy development process. Thereafter, roles will be reversed as project proposals are developed by discipline leaders statewide, to be reviewed and prioritized by the SIG in coordination with the HSAC Committees as desired. The SIG will combine acceptable proposals into Investment Justifications which will be submitted to funding organizations after HSAC approval. The SIG will also track milestone accomplishment and report the status to the HSAC and funding entities.

The committee responsibilities are presented in more detail below:

Cybersecurity Planning & Advisory Committee. South Carolina's Cybersecurity Planning & Advisory Committee is committed to cooperatively addressing the challenges associated with cybersecurity throughout the state. The committee will support and facilitate statewide cybersecurity initiatives (See Attachment B for the specific authority, goals, vision, mission, objectives, membership, etc. for this committee) under the direction of the HSAC.

Critical Transportation & Logistics Committee. This committee will focus on resources and plans to provide transportation (including infrastructure access and accessible transportation services) for priority objectives during the Response phase, including evacuation of people and animals, delivery of response personnel, equipment and services into the affected areas and rapid restoration of normal lifeline functions to facilitate economic recovery. It will also support the synchronization of logistics capabilities and support the restoration of impacted supply chains.

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Statewide Interoperability Executive & Public Information and Warning Committee. This committee's responsibilities include enhancing and expanding South Carolina's collaborative communications interoperability efforts resulting in the ability of public safety providers, federal agency responders, public service and utility providers to exchange incident essential communications on demand, in real time, utilizing the technologies set forth in the Interoperability Continuum. It also seeks to ensure that Government agencies and public and private sectors receive and transmit coordinated, prompt, reliable and actionable information using culturally and linguistically appropriate methods regarding threats to their health, safety, and property through clear reliable information delivery systems. This information must be updated regularly and outline protective measures that can be taken by individuals and their communities. It involves developing, coordinating and disseminating information to the public, coordinating officials and incident management and responders across all jurisdictions and disciplines under all hazard conditions appropriate to each of the five Mission Areas (Prevent, Protect, Mitigate, Respond and Recover).

Mass Search and Rescue and Fire Management Committee. This committee will develop plans and resources to deliver traditional and atypical search and rescue capabilities, including personnel, services, animals and assets to survivors in need, in order to save the greatest number of endangered lives in the shortest time possible. It will also address issues regarding structural, wildland, and specialized firefighting capabilities to manage and suppress fires of all types, kinds, and complexities while protecting the lives, property, and the environment in the affected area.

Health and Medical Committee. The committee is responsible for developing and enhancing health and medical readiness and preparedness capabilities. It will provide advice regarding all aspects of the public health and hospital preparedness programs with a focus on emergency management and responses to all hazards, as appropriate and ensure availability of guidance and resources to address all hazards including hazardous materials, acts of terrorism, and natural disasters in support of responder operations and affected communities. It will provide fatality management services, including body recovery and victim identification, working with state and local authorities to provide temporary mortuary solutions, sharing information with mass care services for the purpose of reunifying family members and caregivers with missing persons/remains, and providing counseling to the bereaved. It will plan for life-sustaining services to the affected population with a focus on hydration, feeding, and sheltering to those who have the most need, as well as support for reunifying families. Finally, it will provide lifesaving medical treatment via emergency medical services and related operations and avoid additional disease and injury by providing targeted public health and medical support and products to all people in need within the affected area.

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Threats, Vulnerability and Resilience Committee. This committee will focus on development of plans and resources or programs to mitigate the potential effects of threats/hazards. In particular, the committee will address Threat and Hazard Identification, Disaster Resilience Assessment, Long-Term Vulnerability Reduction, and Community Resilience.

Assessment, Operational Coordination and On-scene Security Committee. This committee will establish and maintain a unified and coordinated operational structure and process to appropriately integrate all critical stakeholders and support execution of core capabilities. It will provide all decision makers with decision-relevant information regarding the nature and extent of the hazard, any cascading effects, and the status of the response. It will seek to ensure a safe and secure environment through law enforcement and related security and protection operations for people and communities located within affected areas and also for all traditional and atypical response personnel engaged in lifesaving and life-sustaining operations.

Critical Infrastructure and Key Resources Committee. Members are to serve as a State resource for Critical Infrastructure and Key Resources data, planning and expertise. The committee will provide information, analysis, and recommendations regarding the protection of Critical Infrastructure and Key Resources (CIKR) in South Carolina, assist in the identification and prioritization of CIKR assets, coordinate protection of those assets in each of the CIKR sectors, promote implementation of the National Infrastructure Protection Plan in the private sector, increase awareness of and assist public and private entities comply with DHS and State regulations and guidelines in CIKR matters. Areas to consider include access control, physical protective measures, public/private services and resources, and risk management for protective programs.

Forensics and Attribution, Intelligence & Information Sharing Committee.

This committee will develop plans and resources to protect against damage to, unauthorized use of and/or exploitation of (and if necessary, restoration of) electronic communications systems and services and the information contained therein. It will facilitate the production of timely, accurate, and actionable intelligence/information in support of prevention, awareness, deterrence, response, and continuity planning operations. It will support the effective and timely sharing of information and intelligence across State, local, regional, private sector, and Federal entities to achieve coordinated awareness of, prevention of, protection against, and response to a threatened or actual domestic terrorist attack, major disaster, or emergency. It will also support the conduct of forensic analysis and attribute terrorist acts (including the means and methods of terrorism) to their source, to include forensic analysis as well as attribution for an

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attack and for the preparation for an attack in an effort to prevent initial or follow-on acts and/or swiftly develop counter-options.

Planning Committee. This committee will encourage jurisdictions to engage in comprehensive planning processes that seek to enhance capabilities to manage all threats/hazards. It will conduct a systematic process to engage the whole community as appropriate in the development of executable strategic, operational and/or community-based approaches to meet priority objectives². Plans will include mechanisms and processes to describe, inventory, mobilize, dispatch, track, and recover resources. The committee will also develop mechanisms that will provide all decision makers with decision-relevant information regarding the nature and extent of the threat/hazard, any cascading effects, and the status of the response.

Recovery Committee. This committee will develop plans and resources required to return economic and business activities (including food and agriculture) to a healthy state and develop new business and employment opportunities that result in a sustainable and economically viable community. It will restore and improve health and social services networks to promote the resilience, independence, health (including behavioral health), and well-being of the whole community. It will develop and implement housing solutions that effectively support the needs of the whole community and contribute to its sustainability and resilience. It will protect natural and cultural resources and historic properties through appropriate planning, mitigation, response, and recovery actions to preserve, conserve, rehabilitate, and restore them.

Homeland Security Planning and Resource Coordinators that are part of the State's Strategy Implementation Group (SIG) will be assigned to support each of the HSAC Committees and are discussed next.

Strategy Implementation Group

To support the State's HSAC and committees, the State has staffed a Strategy Implementation Group (SIG).³ It facilitates risk and capability assessments; gap analysis and determines resources needed to bridge gaps; seeks investment

² Plans should be developed in a manner consistent with the principles and doctrine outlined in Comprehensive Preparedness Guide 101, *Producing Emergency Plans: A Guide for All-Hazard Operations Planning for State, territorial, Local and Tribal Governments (Interim)*.

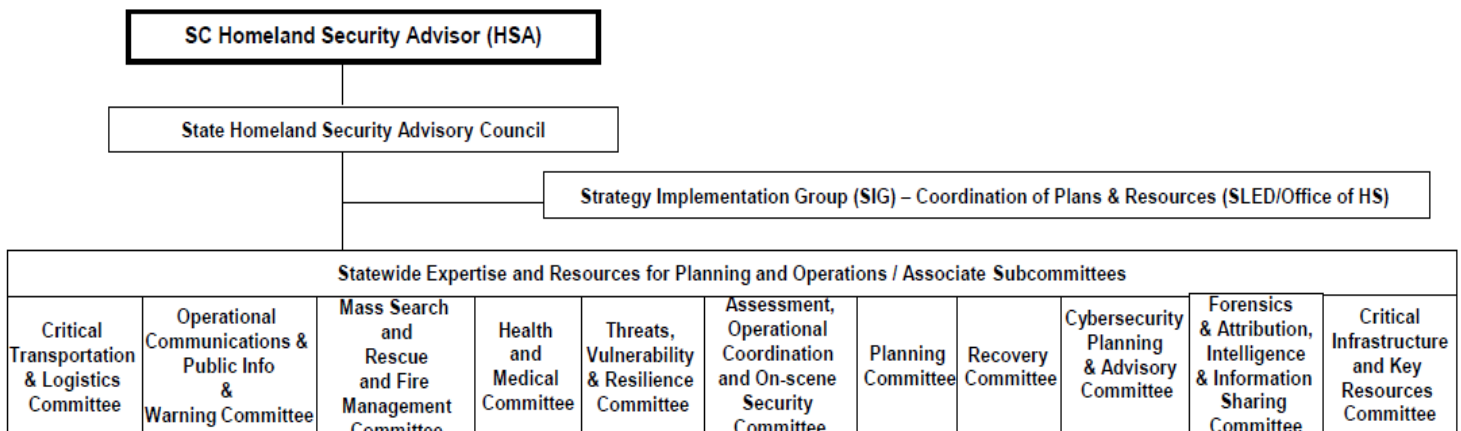
³ The SIG constitutes the Office of Homeland Security and is composed of two sections that support the HSA, SAA and HSAC: 1) The Resource Coordination Section assists in identifying resources (grants, equipment, personnel, state funds, etc.) and coordinates & manages their use to solve homeland security problems. 2) The Planning Coordination Section identifies & utilizes statewide expertise to conduct risk & capability assessments—and being cognizant of the resources available—assists in regional collaboration efforts, coordinates the continued development of the State Homeland Security Strategy, and investment plans to increase capabilities that reduce risk.

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ideas from local and state experts to resolve capability gaps; reports progress to the HSAC (documenting the mitigation of risk and at what cost); assists in developing strategic plans as needed in response to risks and changing circumstances; tracks program finances, and provides administrative support to the program & HSAC. The SIG will serve to coordinate and facilitate planning to mitigate risks by engaging statewide expertise to include the HSAC committees and resources to develop implementation strategies for review and approval by the HSAC. These activities will constitute an ongoing capabilities-based planning improvement process. The SIG implements the DHS/FEMA Threat Hazard Identification and Risk Assessment/Stakeholder Preparedness Review (THIRA/SPR) to determine the most significant hazard risks and associated capability gaps that need to be addressed consistent with the National Preparedness System: Such Assessments & Reporting, Strategy Development and Implementation are summarized in the following graphic. Investment strategies produced through this process will be presented to the HSAC for review, discussion and final approval.



At least one SIG planner will be assigned to each of the HSAC committees. Resource and financial management personnel from the SIG will also assist committees to include the THIRA/SPR assessment to develop plans associated with obtaining, (re-)allocating and expending resources to minimize capability gaps. Combining these organizational structures into one diagram is shown below:



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IV. Regional Homeland Security Advisory Councils

The Homeland Security Advisory Council (HSAC) will be supported by four Regional Homeland Security Advisory Councils (R-HSAC), one within each designated SLED operational region of the state. These Regional Councils will be established in the Upstate, Midlands, Pee Dee and Low Country regions and co-chaired by a SLED Regional Special Agent in Charge (SAC) and a discipline leader from the region recommended by the Office of Homeland Security and appointed by the HSA with association approval.

SLED and Homeland Security Regions



The Mission/Objectives of the Regional HSAC committees include the following:

- Support state/regional threat, hazard identification, and risk assessment efforts as well as regional preparedness efforts that best address the risk with available resources;
- Support awareness efforts to all counties in the region of what capabilities are being made available to them and how to access those capabilities if needed.
- Provide local representation for the jurisdictions, agencies and responder disciplines within the four regions of the State (Lowcountry, Pee Dee, Midlands and the Piedmont) regarding pertinent Homeland Security concerns. This includes approving MOAs designating local funds for State use, if it is in the best interest of the local jurisdiction, agency or responder discipline.

Structure of the Committee: Each regional council will contain two representatives from each of the five asterisked (*) emergency responder disciplines below. Each of these will be nominated by their state level association (President) and confirmed by the HSA. For each discipline, one

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**Regional HSAC Council
Composition**

SLED Region SAC
Sheriffs (2)*
Police Chiefs (2) *
Fire Service (2)*
Emergency Medical Services (2)*
Local Emergency Management (2)*
SCEMD REM
DHEC Region Director
Dept. Natural Resources
Dept. of Public Safety
Regional Team Leaders
Communications Leaders (SIEC) (3)
Cybersecurity Leaders (SCCPAC) (3)

*1 small and 1 large county

member will be selected from a small county and one from a large county. Each regional council will be co-chaired by a representative of a different discipline so that, at any one time, four of the five disciplines have a leadership role. The local agency co-chair from each region will serve as the regional representative to the HSAC and will be a voting member. Other agencies (DHEC, DNR, DPS, SCEMD) will appoint a representative to each regional council to be approved by the HSA. The leader of each Homeland Security WMD/Specialized Regional Response Team in the region will serve as a member of their respective regional R-HSAC. The three city and county communications leaders from the region that are members of the Technical

Advisory Committee to the Statewide

Interoperability Executive Committee (SIEC) will be part of each Regional-HSAC. Finally, three cybersecurity members of the State Cybersecurity Planning & Advisory Committee will be part of the Regional Council.

The Regional Structure of the HSAC combining all regions is shown in Attachment D.

V. Conclusion

The Homeland Security Advisory Council (HSAC), with its supporting committees and the Strategy Implementation Group (SIG) will identify the threats, vulnerabilities and consequences of disasters (risk) to the citizens of South Carolina and identify capabilities to mitigate them. The HSAC and its supporting entities will coordinate the local, state and federal resourcing of these capabilities as needed and directed by the Homeland Security Advisor and the State Administrative Agency. As risks evolve, the HSAC and supporting entities will adapt and develop plans accordingly. By working together, as outlined herein, South Carolina can achieve its goal of preventing, protecting from, responding to, and recovering from man-made (including terrorism) and/or naturally caused disasters to limit suffering and the loss of life.

NOTE: A copy of this charter will be provided to each member after all signatures have been secured. Copies will also be provided to other agencies/organizations upon request in order to educate on the process and promote transparency.

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Attachment A. Legislative Authority & Responsibilities

Legislative Authority, SC Code of Laws, SECTION 23-3-15.

The South Carolina Law-Enforcement Division was given responsibility for...(8) the coordination of counter terrorism efforts, including prevention against, preparation for, response to, and crisis management of acts of terrorism, in or affecting this State; coordination of federal grants associated with homeland security; creation of councils appropriate to its mission; and service as the Governor's representative to the United States Department of Homeland Security; and...

Additionally, the State of South Carolina Office of the Governor issued Executive Order 2003-02 on January 17, 2003 designating the South Carolina Law Enforcement Division (SLED) to "be the operational authority and lead state agency in the counter-terrorism effort including preparation against acts of terrorism in or affecting this State and in the crisis management response to such acts. SLED shall work closely with the Emergency Management Division (EMD) and the various governmental and private entities in South Carolina relevant to the homeland security mission. The South Carolina Emergency Operations Plan concerning terrorism is hereby placed into effect. The Chief of SLED shall create task forces or coordinating councils deemed appropriate to support this mission, and shall serve as the Governor's representative to the United States Office of Homeland Security."

The legislative authority above, for the "creation of councils appropriate to its mission" has been used to create Regional Homeland Security Advisory Councils in each of the four regions of the State, with local representatives authorized to sign MOAs designating "local" Homeland Security grant funds for State use if the funds better support the implementation of Homeland Security objectives at the local level. The Regional Representatives act in the best interest of their regions and serve on the State Homeland Security Advisory Council. Via this structure and broad authority documented above and given by the South Carolina Legislature, and corroborated by the Governor, the State Homeland Security Advisory Council is duly authorized under state law to provide consent on behalf of local jurisdictions/governments for grant funding to include the SLCGP grant.

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Attachment B. Cybersecurity Planning & Advisory Committee Authority, Goals, Membership, and Their Charter Signature Page

Authority

The Congress of the United States passed into law the Infrastructure and Investments and Jobs Appropriations Act (IIJA) (Pub. L. No. 117-58) which authorized the State and Local Cybersecurity Grant Program (SLCGP).

Goal and Vision

This committee exists to address the cybersecurity challenges facing infrastructure across multiple jurisdictions and throughout the state. It was established to create a centralized planning and implementation capacity for South Carolina. The committee's goals are:

- A. To improve the cybersecurity posture of South Carolina state and local entities strategically and measurably in furtherance of a proactive approach to protecting statewide cyber assets from an ever-evolving threat environment.
- B. To maintain a planning committee that brings the varying points of view from the stakeholders assembled as well as to comply with specific requirements associated with the SLCGP grant opportunity.
- C. To determine funding objectives and milestones to meet the goals and vision of the committee in alignment with the state's cybersecurity plan.

Mission

The committee is established to support and advise the State Administrative Agency (SAA) to accomplish the goal and vision above. This shall be accomplished through the following mission objectives:

- Develop, implement, and revise the South Carolina Cybersecurity Plan with final approval given by the Chair.
- Gain federal approval of the South Carolina Cybersecurity Plan.
- Report on successful implementation of the South Carolina Cybersecurity Plan through quantifiable measures and metrics.
- Assist with the determination of effective funding priorities.

Objectives

As outlined in the Notice of Funding Opportunity (NOFO) for the SLCGP, the following objectives will be considered as the South Carolina Cybersecurity Planning and Advisory Committee (SCCPAC) carries out its mission:

South Carolina Law Enforcement Division
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- Objective 1: Develop and establish appropriate governance structures, including developing, implementing, or revising cybersecurity plans, to improve capabilities to respond to cybersecurity incidents and ensure continuity of operations.
- Objective 2: Understand current cybersecurity posture and areas for improvement based on continuous testing, evaluation, and structured assessments.
- Objective 3: Implement security protections commensurate with risk.
- Objective 4: Ensure organization personnel are appropriately trained in cybersecurity, commensurate with responsibility.

Membership

In accordance with Department of Homeland Security (DHS) Notice of Funding Opportunity Guidance (FY 2022 State and Local Cybersecurity Grant Program (SLCGP), page A-5) and in view of the State's mission, vision, goals and objectives, the membership of the SCCPAC includes the following representatives or designees who serve at the discretion of the SCCPAC during the term of their office:

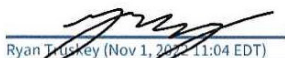
1. The Chief Information Officer (CIO), the Chief Information Security Officer (CISO), or equivalent official of the eligible entity*
2. County, city, and town representation
3. Institutions of public education
4. Institutions of public health
5. Representatives of rural, suburban, and high-population jurisdictions, as appropriate.

****These positions are required by DHS for the approval of Homeland Security Grants.
NOTE: At least one half of the representatives of the Cybersecurity Planning Committee must have professional experience relating to cybersecurity or information technology.***

**South Carolina Law Enforcement Division
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**Affirmation of the Cybersecurity Planning & Advisory
Committee Charter**

We the undersigned have read this charter and accept the roles and responsibilities described therein.


Ryan Truskey (Nov 1, 2022 11:04 EDT)


Ryan Truskey, CIO/CISO Date
Director, SC CIC
SLED


patrick hill (Nov 1, 2022 14:04 EDT)

Patrick Hill Date
Assistant County Administrator
Beaufort County

Brian Keith Leach

Brian Leach Date
IT Manager, SC Election Commission


Brian Head (Nov 1, 2022 17:51 EDT)

Brian Head Date
Technical Services Manager,
Mt. Pleasant Waterworks

Edward Sakocius
Edward Sakocius (Nov 9, 2022 19:23 EST)

Edward Sakocius Date
Special Agent, US Secret Service

James D. Hutto, Jr.
James D. Hutto, Jr. (Nov 1, 2022 17:16 EDT)

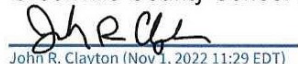
Donnie Hutto Date
Investigator, 14th Circuit Solicitor's Office

Jay Meyer
Jay Meyer (Nov 4, 2022 16:23 EDT)

Jay Meyer Date
CIO/CISO, SC Department of Administration
Office of Technology and Information Services

Noel Adams

Noel Adams Date
Cyber Incident Responder
Greenville County School District


John R. Clayton (Nov 1, 2022 11:29 EDT)

Randy Clayton Date
CIKR Coordinator, SLED

Alexis Berens
Alexis Berens (Nov 1, 2022 11:08 EDT)

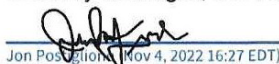
Alexis Berens Date
Lead Analyst, SC CIC
SLED

ROBERT POPENHAGEN
ROBERT POPENHAGEN (Nov 1, 2022 11:22 EDT)

Robert Popenhagen Date
IT Director, City of Aiken

Liz Mason
Liz Mason (Nov 1, 2022 11:53 EDT)

Liz Mason Date
Security Manager, SC Department of Revenue


Jon Postiglione (Nov 4, 2022 16:27 EDT)

Jon Postiglione Date
CTO, Legislative Services Agency

Shane Simmons

Shane Simmons Date
CIO, SC Department of Employment Workforce


David Rhymer (Nov 4, 2022 15:24 EDT)

David Rhymer Date
IT Manager, Greenville-Spartanburg Airport

Gretchen Birt

Gretchen Birt Date
Statewide Interoperability Coordinator (SWIC)
SLED

Britton Plath
Britton Plath (Nov 8, 2022 16:06 EST)

Maj Britton Plath Date
DCO-E Chief
South Carolina JFHQ, National Guard

**South Carolina Law Enforcement Division
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I. Meetings and Structure

The committee shall meet at such times as are deemed appropriate by the Chair to effectively carry out the duties and responsibilities as set forth in this Charter.

II. Officers

The committee officers will include:

- A. Chair – will provide administrative resources for the committee, schedule, and lead meetings, and provide oversight.
- B. Vice Chair – will preside if the Chair is unable to attend a meeting or can perform certain duties that are delegated

III. Subcommittees

Subcommittees may be created as needed to support specific initiatives and report out to the Committee at its regular meetings.

IV. Decision Making

The Committee will use a modified version of decision making based on **Robert's Rules of Order**⁴– Motion will be made, Seconded, any more discussion, vote taken, and results recorded.

V. Recordkeeping

- A. Meeting agendas will be prepared in advance of committee meetings and distributed to members of the Committee.
- B. Meeting action items, risks, and issues will be documented and tracked by committee administrative support personnel.
- C. Quarterly and Annual Status reports will be provided to gauge the committee's effectiveness and progress towards its goals and objectives, including main committee and subcommittee efforts.

VI. Committee Authority

The committee will have the authority to:

- A. Request resources from member agencies to support activities approved by the Committee.
- B. Seek advice from outside organizations and cybersecurity subject matter experts.
- C. Provide recommendations on the approval of Projects that meet the objectives of the Cybersecurity Plan.
- D. Provide recommendations on the approval of services/funding passing through to the state.

⁴ Roberts Rules of Order <https://robertsrules.com/>

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The State Administrative Agency (SAA) is responsible for:

- A. Identifying and providing the required state match portion for each year of the SLCGP.
- B. Utilizing the allocated Management and Administration (M&A) funds in the administration of each year of the SLCGP.

**South Carolina Law Enforcement Division
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Attachment C. DHS Core Capabilities Addressed by Each Committee

Core Capability Committee Responsibilities					
Critical Transportation & Logistics Committee	Operational Communications & Public Information & Warning Committee	Mass Search and Rescue and Fire Management Committee	Health and Medical Committee	Threats, Vulnerability and Resilience Committee	Cybersecurity Planning & Advisory Committee
Critical Transportation (Respond)	Operational Communications (Respond)	Mass Search and Rescue (Respond)	Environmental Response/Health and Safety (Respond)	Community Resilience (Mitigate)	Cybersecurity (Protect & Restore)
Logistics and Supply Chain Management (Respond)	Public Information and Warning (all 5 Mission Areas)	Fire Management and Suppression (Respond)	Fatality Management Services (Respond)	Long-Term Vulnerability Reduction (Mitigate)	
			Mass Care Services (Respond)	Risk and Disaster Resilience Assessment (Mitigate)	
			Public Health, Healthcare & Emergency Medical Services (Respond)	Threats and Hazards Identification (Mitigate)	
Assessment, Operational Coordination and On-scene Security Committee	Planning Committee	Recovery Committee	Forensics Attribution, Intelligence & Information Sharing Committee	Critical Infrastructure and Key Resources Committee	
Operational Coordination (all 5 Mission Areas)	Planning (all 5 Mission Areas)	Economic Recovery (Recover)	Intelligence and Information Sharing (Prevent and Protect)	Access Control and Identity Verification (Protect)	
On-Scene Security, Protection, and Law Enforcement (Response)		Health and Social Services (Recover)	Forensics and Attribution (Prevent)	Interdiction and Disruption (Prevent and Protect)	
Situational Assessment (Response)		Housing (Recover)		Physical Protective Measures (Protect)	
		Natural and Cultural Resources (Recover)		Risk Management for Protective Programs (Protect)	
				Infrastructure Systems (Respond & Recover)	
				Screening, Search and Detection (Prevent & Protect)	

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DHS Core Capabilities by Mission Area:

Common (“Cross Cutting” Across All Mission Areas) Core Capabilities

1. Planning
2. Public Information and Warning
3. Operational Coordination

Prevent Mission Area

4. Forensics and Attribution
5. Intelligence and Information Sharing
6. Interdiction and Disruption
7. Screening, Search and Detection

Protect Mission Area

8. Access Control and Identity Verification
9. Cybersecurity
10. Intelligence and Information Sharing
11. Interdiction and Disruption
12. Physical Protective Measures
13. Risk Management for Protective Programs and Activities
14. Screening, Search and Detection
15. Supply Chain Integrity and Security

Mitigate Mission Area

16. Community Resilience
17. Long-Term Vulnerability Reduction
18. Risk and Disaster Resilience Assessment
19. Threats and Hazards Identification

Respond Mission Area

20. Critical Transportation
21. Environmental Response/Health and Safety
22. Fatality Management Services
23. Fire Management and Suppression
24. Infrastructure Systems
25. Mass Care Services
26. Mass Search and Rescue Operations
27. On-Scene Security, Protection, and Law Enforcement
28. Operational Communications
29. Logistics and Supply Chain Management
30. Public Health, Healthcare, & Emergency Medical Services
31. Situational Assessment

Recover Mission Area

32. Economic Recovery
33. Health and Social Services
34. Housing
35. Infrastructure Systems
36. Natural and Cultural Resources

**South Carolina Law Enforcement Division
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Attachment D. Homeland Security Advisory Council Structure

Governor

Henry D. McMaster

State Law Enforcement Division

Chief Mark A. Keel

Homeland Security Advisory Council

SLED Chief, Homeland Security Advisor to the Governor – Chairman

SC Emergency Management Division Director	Sheriffs' Association President
SC Department of Health and Environmental Control Director	Police Chiefs' Association President
U.S. Coast Guard Captain of the Port	Fire Chiefs' Association President
Federal Bureau of Investigation SAC	Fire Fighters' Association President
State Adjutant General	Emergency Management Association President
Department of Agriculture Commissioner	Emergency Medical Services Association Pres
State Fire Marshal	SC Hospital Association President
Department of Technology, Chief Information Officer	Department of Education Superintendent
Department of Natural Resources Director	Commission on Higher Education Exec. Dir.
Department of Transportation Secretary	Department of Social Services Director
Department of Public Safety Director	Department on Aging
SC Criminal Justice Academy Director	Regional Representatives
Department of Juvenile Justice Director	Statewide Interoperability Executive Committee
State Citizens Corps Whole Community Council	SC VOAD Representative
Tribal Organization Leader	Office of Technology and Information Services
Statewide Interoperability Coordinator	Chief Information Security Officer
Office of Technology and Information	SC State Election Commission
Cybersecurity Planning & Advisory Committee Lead	

**Low Country
Regional Advisory
Council**

SLED
SCEMD
DHEC
Sheriffs (2)*
Police Chiefs (2) *
Fire Service (2)*
Emerg. Medical Svcs.(2)*
Local Emerg. Mgmt. (2)*
DNR
DPS
Response Team Leaders
SIEC Members (3)
SCCPAC Members (3)
*1-small and 1-large county

**Midlands
Regional Advisory
Council**

SLED
SCEMD
DHEC
Sheriffs (2)*
Police Chiefs (2) *
Fire Service (2)*
Emerg. Medical Svcs.(2)*
Local Emerg. Mgmt. (2)*
DNR
DPS
Response Team Leaders
SIEC Members (3)
SCCPAC Members (3)
*1-small and 1-large county

**Pee Dee
Regional Advisory
Council**

SLED
SCEMD
DHEC
Sheriffs (2)*
Police Chiefs (2) *
Fire Service (2)*
Emerg. Medical Svcs.(2)*
Local Emerg. Mgmt. (2)*
DNR
DPS
Response Team Leaders
SIEC Members (3)
SCCPAC Members (3)
*1-small and 1-large county

**Piedmont
Regional Advisory
Council**

SLED
SCEMD
DHEC
Sheriffs (2)*
Police Chiefs (2) *
Fire Service (2)*
Emerg. Medical Svcs.(2)*
Local Emerg. Mgmt. (2)*
DNR
DPS
Response Team Leaders
SIEC Members (3)
SCCPAC Members (3)
*1-small and 1-large county